1. Pre-Design meeting. At this meeting the applicant or his engineer shall provide to RHWC, three (3) copies of the Tentative Tract map, street improvement plans, grading plans, storm drain plans, if applicable, sewer plans and any other plans or documents as determined by RHWC.

2. RHWC will notify applicant of the amount of monies required to be deposited for which RHWC can withdraw funds to pay for plan checking, special studies and the like. Applicant shall deposit the amount notified prior to any plan check or other items commenced.

3. Submit two ()2) sets of blue-line drawings of the water facilities improvement plans for checking. Include with this submittal copies of all easement descriptions and a schedule for obtaining any easements or licenses from others which are required for the installation of the water system improvements. Also, include any special design for facilities not covered herein. This process will be repeated as necessary for the improvement plan to be acceptable for RHWC. A completed copy of the "Plan Check Information Sheet" shall be submitted at this time. If any items changes on this sheet, a new sheet shall be provided to RHWC with revised information.

4. Submit original construction plans to RHWC for approvals when notified by RHWC. To accompany the original drawings shall be the easement documents, prepared on RHWC forms along with a final title report, Title Insurance in the amount determined by RHWC and all to be in recordable form. No easements shown on the Final Tact Map will be accepted by RHWC. Easements shall be recorded prior to the Final Tract Map. At this time, a "Dedication of Facilities" document shall be signed by the owner of record and notarized.

5. Upon completion of construction and it has been approved by RHWC, submit "As-Built" plans signed by the design or construction engineer as being in full compliance with the plans and specifications. The owner of record shall file a "Release of Lien" with RHWC showing all construction labor and materials have been paid for. The release of lien and Dedication of facilities will be recorded in the county which the construction takes place. Approvals of the construction within any right-of-way from which easements or licenses have been obtained, shall be obtained in written form from the appropriate company or agency and filed with RHWC prior to the furnishing of water to the area where the improvements have been made.